



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA

**INSTITUTE OF NATIONAL IMPORTANCE UNDER MINISTRY OF HEALTH AND
FAMILY WELFARE NEAR GIANI ZAIL SINGH COLLEGE, JODHPUR ROMANA,
DABWALI ROAD-151001**

INVITATION FOR QUOTATIONS FOR ORTHODONTIC INSTRUMENTS FOR THE DEPARTMENT OF DENTISTRY

Reference No: AIIMS Bathinda/Proc.Cell/Dental/2024/447

Date of Issue: 16 Apr 2024

Last Date of Submission: 30 Apr 2023 Time 17:00 PM

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA
NEAR GIANI ZAIL SINGH COLLEGE, JODHPUR ROMANA, DABWALI ROAD-
151001

Email: procurement@aiimsbathinda.in

**Invitation of quotations for ORTHODONTIC
INSTRUMENTS
for Department of Dentistry at AIIMS, Bathinda**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Bathinda, for the supply of Orthodontic instruments for the Department of Dentistry at AIIMS, Bathinda, as per the terms & conditions mentioned below. The filled quotations and all the required documents must reach the office of **The Procurement Cell, administrative block medical collage building, AIIMS, Bathinda-151001, Punjab before 30 Apr 2023 Time, 17:00 PM.** The Envelope containing the quotation would please be sealed and super scribed as under: -

“Quotation for the ORTHODONTIC INSTRUMENT For the Department of Dentistry AGAINST Reference No: AIIMS Bathinda/Proc.Cell/Dental/2024/447 Due on 30 Apr 2023 17:00 PM.”

1. Terms & Conditions:

1. Quotations need to be submitted **by speed post/registered post** or may be submitted directly to **The Procurement Cell, administrative block medical collage building, AIIMS, Bathinda-151001, Punjab** after obtaining the acknowledgement for the same in the office of the Chairman, Procurement Cell, AIIMS Bathinda.
2. The envelope containing the quotation should be sealed with wax/tape on both sides. The quotations received unsealed or after the deadline shall not be entertained under any circumstances whatsoever. In case of postal delay, the Institute will not be responsible. The offers submitted by fax/email shall not be considered and no correspondence will be entertained in this matter.
3. Quotations must be in the **enclosed prescribed Proforma (Annexure – 1) on the letter head of the firm duly signed** by the Proprietor/ Partner/ Director or their authorized representative. In case of signing of quotation by the authorized representative, letter of authorization must be attached with the quotation.
4. The supplier should supply all the items.
5. Rates must be quoted in Indian Rupees in figures as well as in words. Rates must be quoted as per the format specified, taxes extra if any must be written separately.
6. Rates must be inclusive of all charges (including Freight charges, Insurance, installation, taxes etc.)

7. In general, no overwriting or cutting is permitted at this rate. If found, the quotation shall be summarily rejected. However, except for the rate, all cuttings and overwritings must be signed by the authorized person of the firm.
8. Quotations qualified by such vague and indefinite expressions, such as “subject to prior confirmation”, subject to immediate acceptance”, etc., will be treated as vague offers and will be rejected accordingly. Any conditional quotation shall be rejected summarily.
9. The rates quoted must be valid for 90 days minimum from the date of opening of the quotation, and the silence of any tenderer on this issue shall be treated as agreed with this condition.
10. Becoming L1 will not be the criteria for awarding a purchase order unless the rates and quality are reasonable & justified.
11. **The supplier may be asked to submit a sample of the product, which will be evaluated technically at AIIMS, Bathinda.** Price bids of only those firms will be opened that qualify technically as per the recommendation of the committee. The bid to be submitted by the Bidder shall consist of 2 (two) parts: - Part - I ... The bidder shall seal the two envelopes (both technical & financial bids in two separate envelopes, clearly mentioned on the envelope) and put in one outer cover. **L1 will be awarded only after satisfying the quality criteria and desired specifications by the authority.**
12. The expenditure incurred for demonstrating the items will be borne by the supplier.
13. RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/ agency.
14. The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
 - The firm shall have valid GST No. and PAN No.
 - **Certificate of non-inclusion in the black listed by Govt/Department as per given format attached in Annexure-2 Rs. 100/- stamp paper duly notarized.**
 - **Purchase order of any Govt. Institute.**
15. Market standing of minimum 3 Years.
16. **Delivery Period** – 30 days from the award of work.
17. **Liquidated Damage:** -In the event of the Seller’s failure to supply the goods/services as specified in this inquiry, the Buyer may at his discretion, withhold any payment until the completion of the contract. The Buyer may also deduct from the Seller as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered goods/services mentioned above for every week of delay or part thereof, subject to the maximum value of the liquidated Damages being not higher than 10% of the value of delayed goods.

18. **Guarantee/Warranty Terms:** The materials supplied by result of this Quotation/supply order shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained /mentioned against each item in this document/ supply order. The seller guarantees that the said materials would continue to conform to the description and quality aforesaid for a period of 12 months from the date of delivery of the said materials to the buyer.

19. **Payment Terms: Payment will be only made after satisfactory delivery/ commissioning of material and after inspection by the authority at AIIMS Bathinda.** 100% payment will be done only after delivery and submission of following documents by vendors to Finance Accounts Section-

- a) Contingent Bill in triplicate along with supporting vouchers.
- b) Store Receipt Certificate issued by stores.
- c) Inspection Report issued by the concerned department if applicable.

20. **Disputes:** In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Bathinda with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to the Director, AIIMS Bathinda whose decision will be final and binding upon the contractor.

21. AIIMS, Bathinda reserves the right to increase or decrease amount of work. Decision of the AIIMS Bathinda on Quantity be final in this regard.

22. AIIMS, Bathinda reserves the right to reject any quotation or part or whole of the quotation process without assigning any reason. Decision of the AIIMS, BATHINDA will be final in this regard.

Enclosures:

1. Annexure-1 ((Price-Bid Form with List of Items /Specifications).
2. Annexure-2 (Declaration Certificate.)

Chairman
Procurement Cell,
AIIMS, Bathinda

[Letter Head of Firm]**PRICE BID FORM**

To,
The Chairman,
Procurement Cell,
AIIMS, Bathinda-151001,
Punjab.
Dear Sir,

1. I/We.....am/are submitting the quotation for **Reference No: _____ Due on _____ PM.** for "Supply of Orthodontic Instruments in AIIMS Bathinda.

Item	Specification	Qty.	Unit Price	Taxes	Unit Price with Taxes	Total Amount	Amount in words
Band Removing Plier		01					
Bird Beak Style Plier		01					
Hard Wire Cutter		01					
Distal end cutter		03					
Rectangular Arch Forming Plier		01					
Three Prong Plier		01					
Weingart Plier		03					
Bracket Tweezer for Posterior		02					
Bracket Tweezer for Anterior		02					
Mathieu needle holder		02					
Mershon Band Adapter		02					
Light wire cutter	Angled	04					
Bracket Positioning Gauge	0.022 slot	01					
Ligature Tucker		02					
Symgrid		02					
Orthodontic photo metallic reflector	Biplane: Occlusal and Lateral	02					
Band seater		01					
Universal Plier		01					

Technical Specification

A . Instrument should be made from high quality surgical grade steel with antireflective Satin finish.
Ergonomic design for optimal comfort

b. Product Catalogue to be provided mentioning specifications and standards.

c. Should possess cGMP manufacturing Compliance

d. Instrument should be EU-CE 4 digit notified number /USFDA approved

e. Should follow ISO:13485 standard compliance

f. Price of individual instrument should be quoted. All items are must to quoted.

g. Physical Demonstration need to be given, if asked at the time of technical evaluation.

Warranty period 3 years

2. I/We thoroughly examined and understood the terms & conditions of the contract given in the enquiry document.
3. I/We hereby offer to supply at the following rates. I/We undertake that I/We are not entitled to claim any enhancement of rates on any account during the validity of the rate contract.

NOTE:

- a. The bidder must quote their quotation only in the above said format on the letter of firm otherwise quotation will be REJECTED.
- b. Catalogue must be attached with the quotation for technical evaluation.

Date:

Place:

Phone No:

Email:

(Name):

Name of

Firm/Company/Ag

ency: GSTIN No:

(Signature of Authorized
Person)

Annexure-2

DECLARATION

Date.....

To,

The
Chairman,
Procurement
Cell,
AIIMS, Bathinda-151001, Punjab.

Dear Sir,

Reference No. : _____ Due on _____ PM.

I / Wehereby confirm that our firm has not been
banned or black listed by any government organization/Financial institution/Court
/Public sector Unit/ Central Government.

Signature of Authorized Person.....

Name.....

Designation.....