



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA

INSTITUTE OF NATIONAL IMPORTANCE UNDER MINISTRY OF HEALTH AND FAMILY WELFARE

NEAR GIANI JAIL SINGH COLLEGE, JODHPUR ROMANA, DABWALI ROAD-151001

INVITATION OF QUOTATIONS FOR THE AUTOPSY INSTRUMENTS FOR AIIMS BATHINDA

Reference No: AIIMS Bathinda/[Proc.Cell/FMT/2022/1062](#)

Date of Issue: [14 July 2022](#)

Last Date of Submission: [3 Aug 2022 15:00 PM](#)

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA

NEAR GIANI JAIL SINGH COLLEGE, JODHPUR ROMANA, DABWALI ROAD-151001

Email: procurementcellaiimsbti@gmail.com

INVITATION OF QUOTATIONS FOR AUTOPSY INSTRUMENTS **FOR AIIMS BATHINDA**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Bathinda for supply of autopsy instruments for AIIMS, Bathinda as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of **The Procurement Cell, Admin block, Medical College building, AIIMS, Bathinda-151001, Punjab on or before 03 August 2022 15:00 PM**. The Envelope containing the quotation would please be sealed and super scribed as under:-

“QUOTATION FOR THE AUTOPSY INSTRUMENTS FOR AIIMS BATHINDA
Against Reference No. : AIIMS Bathinda/Proc.Cell/FMT/2022/1062

Due on 03 Aug. 2022 15:00PM.

1. Terms & Conditions:

1. Envelope should be super-scribed “QUOTATION FOR THE AUTOPSY INSTRUMENTS FOR AIIMS BATHINDA” Against Reference No: **AIIMS Bathinda/Proc.Cell/FMT/2022/1062 Due on 03 Aug. 2022 15:00 PM** Quotations need to be submitted **by speed post/registered post** or may be submitted by hand to **The Procurement Cell, Admin block, Medical College building, AIIMS, Bathinda-151001, Punjab** after obtaining the acknowledgement for the same in the office of the Chairman, Procurement Cell, AIIMS Bathinda.
2. The quotation should be submitted in two envelope one for technical and another for financial bid. Both envelopes should be kept in a signed and sealed big envelope.
3. The quotations received unsealed or after this deadline shall not be entertained under any circumstances whatsoever. In case of postal delay, the Institute will not be responsible. The offers submitted by fax/email shall not be considered and no correspondence will be entertained in this matter.
4. Quotations must be in the **enclosed prescribed Performa (Annexure – 1) on the letter head of the firm duly signed** by the Proprietor/ Partner/ Director or their authorized representative. In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
5. The supplier should supply all the items.
6. Rates must be quoted in Indian Rupees in figures as well as in words. Rates must be quoted as per the format specified including all charges, taxes and extra if any must be written separately.
7. Rates must be inclusive of all charges (including Freight charges, Insurance, installation, transportation, taxes, etc.)

8. In general, no overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected. However, except rate all cuttings and over writings must be signed by the authorized person of the firm.
9. Quotations qualified by such vague and indefinite expression such as “subject to prior confirmation”, subject to immediate acceptance” etc. will be treated as vague offers and it will be rejected accordingly. Any conditional quotation shall be rejected summarily. The rates quoted must be valid for 90 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
10. Becoming L1 will not be the criteria for awarding of purchase order unless the rates and quality are reasonable & justified. L1 will be decided for the overall value of quotation and not items wise.
11. **The supplier will be asked to submit the samples of the product, which will be evaluated technically by the committee at AIIMS, Bathinda. L1 will be awarded only after satisfying with the quality and desired specifications by the authority.** Only technically qualified bidders will be considered for financial evaluation. The expenditure incurred for demonstrating the items will be borne by the supplier.
12. RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
13. The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
 - The firm shall have valid GST No. and IT PAN.
 - Certificate of non-inclusion in the black list as per given format attached in Annexure-2 need to be provided on Rs. 100/- stamp paper duly notarized.
14. Market standing of minimum 3 Years
15. **Delivery Period** – 20 days from the award of work.
16. **Liquidated Damage:** -In the event of the Seller's failure supply the stores/goods are conducted trials, installation of equipment, training, etc. as specified in this inquiry, the buyer may at his discretion, withhold any payment until the completion of the contract. The Buyer may also deduct from the Seller as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered, stores/services mentioned above for every week of delay or part thereof of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed stores.
17. **Guarantee/Warranty Terms:** The equipment's/Instruments/Materials supplied by result of this Quotation/supply order shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained /mentioned against each item in this document/ supply order. The seller guarantees that the said good equipment's / Instruments would continue to conform to the description and quality as aforesaid for a period of 12 months from the date of delivery/installation of the said equipment's/Instruments/materials to the buyer.
18. **Payment Terms: Payment will be only after satisfactory delivery/ commissioning of material and after inspection by the authority at AIIMS Bathinda.** 100% payment will be done only after delivery and submission of following documents by vendors to Finance Accounts Section -
 - a) Contingent Bill in triplicate along with supporting vouchers.
 - b) Store Receipt Certificate issued by stores.

c) Installation/Inspection Report issued by the concerned department if applicable

19. **Disputes:** In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Bathinda with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to the Director, AIIMS Bathinda whose decision will be final and binding upon the contractor
20. AIIMS, Bathinda reserves the right to increase or decrease amount of work. Decision of Quantity of Equipment and Instruments in the AIIMS, Bathinda will be final in this regard.
21. AIIMS, Bathinda reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, BATHINDA will be final in this regard. No quotation will be accepted if received after due date. The envelope containing quotation should be sealed with WAX/TAPE on both sides.

Enclosure:

1. Annexure-1 ((Price-Bid Form with List of Items /Specifications).
2. Annexure-2 (Declaration Certificate.)

The Chairperson
Procurement Cell,
AIIMS Bathinda

[Letter Head of Firm]**PRICE BID FORM**

To,
The Chairperson
Procurement cell,
AIIMS Bathinda,
Punjab – 151001

Dear Sir,

1. I/Weam/are submitting the quotation for reference No: AIIMS Bathinda/Proc.Cell/FMT/2022/1062 Due on **03 Aug. 2022, 1500 PM** for “Supply of Autopsy instruments in the AIIMS Bathinda.
2. I/We thoroughly examined and understood terms & conditions of contract given in the enquiry document.
3. I/We hereby offer to supply at the following rates. I/We undertake that I/We are not entitled to claim any enhancement of rates on any account during the validity.

Sr.	Item	Qty	Unit Price including all charges	Taxes	Total amount
1.	Tissue Forceps – (1x2, 2 x 3, 3 x 4, 4 x 5 teeth)	4 each			
2	US Army Chisel	4			
3	Postmortem Hammer	2			
4	Postmortem Thread	100			
5	Postmortem Needle	2 boxes			
6	Knife Sharpener	2			
7	Scissor Sharpener	2			
8	Neck Rest	2			
9	Hack Saw	6			
10	Tooth Extractor set	2			
11	Measuring Tape	6			
12	Magnifying Glass	10			
13	Instrument Tray	4			
14	Scalpel Blade handle (size 3, 4,)	10 each			
15	Scalpel Blade (size 10, 20, 21, 22)	50 each			
16	Enterotome Scissor	6			
17	Rib Shear (cutting ribs)	2			
18	Probe	4			
19	Plastic Specimen Container (100 ml)	100			
20	Plastic Specimen Container (500 ml)	100			
21	Plastic Specimen Container (1000 ml)	100			

Specification of items required

S.No	Name of Instrument	Specifications
1	Tissue Forceps – 1x2 Teeth	4 inch, straight, stainless steel, autoclaves, reusable
	Tissue Forceps – 2x3 Teeth	4 inch, straight, stainless steel, autoclaves, reusable
	Tissue Forceps – 3x4 Teeth	6 inch, straight, stainless steel, autoclaves, reusable
	Tissue Forceps – 4x5 Teeth	8 inch, straight, stainless steel, autoclaves, reusable
2	US Army Chisel	7 inch length, 8 inch length, stainless steel, straight, autoclaved, 6 mm width
3	Postmortem Hammer	9 inch with hook handle, stainless steel, autoclaved,
4	Postmortem Thread	8 cord white nylon thread bonded, 4 ounce spool (waxed)
5	Postmortem Needle	M 1291-1 (size 1) M 1291-2 (size 2) M 1291-3 (size 3) M 1291-4 (size 4) M 1291-5 (size 5) Stainless steel, half curved
6	Knife Sharpener	For straight and serrated edges. Voltage is ~110V, 100% diamond abrasive Width:.....4in./10 cm, Length:.....8 in./20 cm, Height:.....4 in./10 cm.
7	Scissor Sharpener	100% diamond abrasives Voltage is ~110V Width:..... 4in./10 cm, Length:..... 8in./20 cm. Height:.....4 in./10 cm.
8	Neck Rest	Machined from chemical resistant solid Aluminium, Adjustable up to six positions, Easily cleaned with soap and water
9	Hack Saw	Tubular frame Length: 12 inch Handle Material: Aluminium Material of blade: stainless steel, Blade Length: 6 inch, Throat depth (inch:)3-7/8 Additional Features: Fully Adjustable Tension Certification: ISO
10	Tooth Extractor	Stainless steel, autoclaved
11	Measuring Tape	Case material: ABS with Strong copper rivet Blade material: Stainless steel, Size:30 m Blade width: 1 inch, Blade thickness:2 mm Total weight,(gm): 600
12	Magnifying Glass	Type of Lens: Convex Magnification:10X Working Distance : 200 millimeter Aperture (in mm): 70mm Focal Length (in mm): 20 millimeter Material of lens: Glass Material of the rim (Lens Mount): Metal Material of handle: Metal
13	Instrument Tray	Shape: Rectangular Material of Dressing Tray: Stainless Steel Lifting Arrangement of lid: Grooved Flat Strip Tray edges: Curved Width18 inch, length12 inch, Depth 5.1cm, Weight 340 gram

14	Scalpel Blade handle (size 3, 4,)	Long handle, stainless steel, reusable, autoclave
15	Scalpel Blade (size 10, 20, 21, 22)	Stainless steel, single use
16	Enterotome Scissor	Stainless steel, autoclave
17	Rib shear (cutting ribs)	Length 22- 25 cm, spring mechanism curved
18	Probe	25 cm, Stainless steel, Malleable, Double Ended
19	Plastic Specimen Container (100 ml)	Type of cap: Plastic Cap, wide mouthed Capacity: 100 ml Material of bottle (Medical Grade): Neutral Glass, Disposable, air sealed, leakproof, Individually packed (sterile)
20	Plastic Specimen Container (500 ml)	Shape: round, Capacity: 500 ml, Material: food grade plastic Length: 5 cm, height: 8 cm, width 5 cm, Bottom diameter: 5 cm, Lid diameter 3 cm, Airtight: yes
21	Plastic Specimen Container (1000 ml)	Shape: round, Capacity: 1000 ml, Material: food grade plastic Length: 10 cm, height: 16 cm, width 10 cm, Bottom diameter: 10 cm, Lid diameter 6 cm, Airtight: yes

NOTE:

- The bidder must quote their quotation only in above said format on the letter offirm otherwise quotation will be REJECTED.
- Catalogue must be attached with quotation for technical evaluation.
- **All bidders shall be called to demonstrate the items before the departmental purchasecommittee of Forensic Medicine and Toxicology, AIIMS, Bathinda.**

Date:

(Name):

Place:

Name of Firm/Company/Agency:

GSTIN No:

Phone No:

Email:

(Signature of Authorized Person)

DECLARATION

To,

The Chairman, Procurement Cell,
AIIMS, Bathinda-151001, Punjab.

Dear Sir,

Reference No. : _____ **DATE** _____

I / We.....hereby confirm that our firm has not been banned or Black listed by any government organization/Financial institution/Court /Public sector Unit/ Central Government.

Signature of Authorized Person.....

Name.....

Designation.....

Seal:.....

Place:.....

Date:.....