



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA
JODHPUR ROMANA, MANDI DABWALI ROAD, BATHINDA, PUNJAB- 151001
ਅਖਿਲ ਭਾਰਤੀ ਆਯੁਰਵਿਗਿਆਨ ਸੰਸਥਾਨ, ਬਠਿੰਡਾ | ਅਖਿਲ ਭਾਰਤੀ ਆਯੁਰਵਿਗਿਆਨ ਸੰਸਥਾਨ, ਬਠਿੰਡਾ

RECRUITMENT CELL



AIIMS/BTI/RC/Deputation Posts/805

16 Sep 2023

VACANCY NOTICE ON DEPUTATION FOR AIIMS, BATHINDA

Applications are invited in the prescribed Proforma for filling up of **Group 'A' & 'B' Posts** on **Deputation Basis** at All India Institute of Medical Sciences, (AIIMS) Bathinda. Detail of Vacant Posts at All India Institute of Medical Sciences, Bathinda are tabulated as under :-

Ser No	Name of Post	Group	Pay Matrix & Level	No. of Posts	Age Limit
1.	Registrar	A	Level-12 as per 7 th CPC (Rs.78800-209200)	01	Up to 50 Years
2.	Nursing Superintendent	A	Level-11 as per 7 th CPC (Rs. 67700 – 208700)	02	Minimum 50 Years
3.	Assistant Admin Officer	B	Level-07 as per 7 th CPC (Rs. 44900 – 142400)	01	Between 21-30 Years
4.	Office Superintendent	B	Level-06 as per 7 th CPC (Rs. 35400 – 112400)	01	Not applicable

1. The period of deputation will be for **a period of 3 (Three) years for posts mentioned at Ser No 1, 2 & 4** and extendable for maximum period of seven years as per DoPT guidelines O.M.No.6/8/2009-Estt.(Pay II) dated 17.06.2010, as amended from time to time and **02 (Two) years for post mentioned at Ser No 3.**

2. The last date of receipt of complete application on the prescribed proforma along with required **documents through proper channel is 30 days after publication of this advertisement in the Employment News/Newspapers.**

3. Application format have been uploaded on the AIIMS, Bathinda website www.aiimsbathinda.edu.in . Application format can be downloaded from the website. The Officers/Official who fulfill the specified eligibility conditions may submit their application in the prescribed proforma at **Annexure-I** through proper channel along with attested copies of all relevant certificates to be sent to **"The Deputy Director, All India Institute of Medical Sciences, Mandi Dabwali Road, Bathinda-Punjab - 151001"** superscribing the envelope "Application for the post of AIIMS Bathinda" by Speed Post/Registered Post only. Application received through any other medium will not be accepted and **if delay is expected in getting endorsement of the employer concerned on the original application, the applicants may submit an advance copy of the application along with all enclosures directly.**

4. Address for sending the hard copy of the off-line application and relevant documents is as under :-

The Recruitment Cell,
Ground Floor, Administrative Block
Medical College, Mandi Dabwali Road,
AIIMS, Bathinda-151001, Punjab

5. For those who do not follow Central Government Pay Scales, the comparative chart regarding the pay scale granted to the Official with Central Government pay scale, duly certified by their Head of Office, should be submitted for scrutiny.

6. The qualification/eligibility prescribed is minimum requirement and the some does not automatically make candidate eligible for selection. Based on bio-data, the candidates will be shortlisted and only shortlisted candidates will be called for interview. Application of eligible officers who can be spared in the event of the selection may be forwarded through proper channel to the undersigned at the address given above within 30 days of publication of this advertisement in the employment News along with the following documents :-

- (a) Attested copies of the up-to-date APARs for last five (05) years.
- (b) Vigilance Clearance Certificate clearly indicating that no disciplinary or criminal proceedings are either pending or contemplated against the officer concerned.
- (c) Statement showing the minor/major penalties imposed, if any, and
- (d) Integrity Certificate.
- (e) No Objection Certificate (NOC).

The candidates have to produce all relevant original documents as proof of details furnished in their application at the time of interview. **Application received, not through proper channel will not be considered for interview.**

7. The posts carry usual allowances as admissible to Central Government employees of similar status and other allowances sanctioned in AIIMS, Bathinda.

8. Incomplete applications received without the above-mentioned documents and applications received after the due date will be summarily rejected.

9. Supporting documents related to qualification, experience etc. must be self-attested.

10. The Institute will not be responsible for any postal delay.

11. The decision of the Competent Authority regarding selection of candidates will be final and no representation will be entertained in this regard.

12. The essential qualification, experience etc. required for applying for these posts are as under :-

Ser No	Name of Post	Pay Matrix & Level	Educational Qualifications & Experiences
01	Registrar	Level-12 as per 7th CPC (Rs.78800- 209200)	1. A Graduate of a recongnized University Experience :- Seven years' experience of administration in a supervisory capacity or as a teacher in a University\teaching institution including conduct or examination and admission and assignment of teaching programmes for under graduate and postgraduate etc. Desirable :- A postgraduate degree.
02	Nursing Superintendent	Level-11 as per 7th CPC (Rs. 67700 – 208700)	Officers under the State/Central Government or Statutory/ Autonomous Bodies holding analogous posts OR Deputy/Assistant Nursing Superintendent with 5 years regular service in the Grade Pay of Rs. 5400/-.
03	Assistant Admin Officer	Level-07 as per 7th CPC (Rs. 44900 – 142400)	Officers under the Central / State / Union Territory Governments / Universities / Statutory or Autonomous Bodies or Research and Development Organizations : (i) Holding analogous posts on regular basis OR With 5 years of regular service in the grade pay of Rs. 4200/- in the relevant field and possessing educational qualification. Essential:- Degree from recognized University, or its equivalent Desirable:- (i) MBA/ PG diploma in management from recognised institutes. (ii) Knowledge of Government Rules and Regulations. (iii) Proficiency in Computers.
04	Office Superintendent	Level-06 as per 7th CPC (Rs. 35400 – 112400)	Officers under the Central / State / Union Territory Governments / Universities / Statutory or Autonomous Bodies or Research and Development Organizations :- (i) Holding analogous posts on regular Basis. OR (ii) With 10 years of regular service in the grade pay of Rs. 4200/- in the relevant field and possessing educational qualification

Sd/-x x x
Director,
AIIMS Bathinda