

अखिल भारतीय आयुर्विज्ञान संस्थान, बठिंडा ALL INDIA INSTITUTE OF MEDICAL SCIENCES BATHINDA



MINUTES (MoM) OF THE 2ND INSTITUTE BODY MEETING AIIMS BATHINDA

HELD ON 12TH SEPT, 2023 AT 11:00 BOARDROOM AIIMS BATHINDA

ALL INDIA INSTITUTE OF MEDICAL SCIENCES BATHINDA, PUNJAB MINUTES OF THE SECOND INSTITUTE BODY MEETING

The 2nd Institute Body meeting of AIIMS Bathinda was held on 12th Sept 2023 from 1100hrs to 1430 hrs in the Board Room of AIIMS, Bathinda. The meeting was chaired by Dr. Anil Kumar Gupta, President AIIMS Bathinda with the following members.

Members who attended the meet physically: -

a)	Sh. Sukhbir Singh Badal, MP Lok Sabha	Member
b)	Prof. Rajeev Ahuja, Director, IIT Ropar	Member
c)	Prof. Susheel Mittal, VC, IKGPTU	Member
d)	Prof. Kamlesh Upadhyay, BJMC & Civil Hospital, Ahmedabad	Member
e)	Prof. Yogendra Malik, BPS, GMC, Sonipat, Haryana	Member
f)	Prof D.K. Singh, Exe. Director, AIIMS Bathinda	Member Secy.

Members who attended the meet through video conference: -

- a) Chief Secretary, Govt. of Punjab Member * Anurag Agarwal, IAS Spl. Chief. Secy. Med. Edu. & Research & Sh. Vivek Pratap Singh, IAS Principal Secy. Health & Family Welfare
- b) Sh. Jaideep Kumar Mishra As&FA MoH&FW
 **Sh. Mohelas Anal, Under Secretary, IFD

Member

Special Invitees: -

a)	Lt. Col Rajeev Sen Roy, Dy.Director, AIIMS Bathinda	Special Invitee
	Sh. Kumar Abhay, IAAS, FA, AIIMS/PGIMER, Chd.	Special Invitee

*Spl. Chief. Secy. Med. Edu. & Research & Principal Secretary Health & Family Welfare, Govt. of Punjab represented Chief Secretary, Govt. of Punjab.

** Sh. Mohelas Anal Under Secretary IFD represented AS&FA, MoHFW.

Shri. Sudhansh Pant, IAS, Secretary, Ministry of Health & Family Welfare, Gol, Sh. Gurjeet Singh Aujla, Member of Parliament, Lok Sabha, Prof. Atul Goel, Director General of Health Services, MoH&FW, Prof. K.S Rangappa and Ms. Ankita Mishra Bundela, IAS, Joint Secretary, PMSSY Division, MoH&FW, special invitee, could not attend the meeting.

Prof. (Dr.) D.K Singh Member Secretary Prof. (Dr.) Anil Kumar Gupta President

AGENDA ITEM NO. 02/1

Welcome & introduction of the Hon'ble Chairman Prof. Anil Kumar Gupta, President AllMS Bathinda, by the Member Secretary, Prof. (Dr.) D.K. Singh, Executive Director AllMS Bathinda.

Resolution: - At the outset, the Executive Director & CEO, AIIMS Bathinda welcomed the Hon'ble President and all other Members to the Institute Body Meeting and requested the President to Chair the 2nd IB Meeting of AIIMS Bathinda.

AGENDA ITEM NO. 02/2

Address by Hon'ble Chairman Prof. (Dr.) Anil Kumar Gupta, President, AllMS Bathinda.

Resolution: - The Chairman called the meeting to order. It was noted that the quorum was complete. The President shared his vision with the IB for implementation in AIIMS Bathinda which is as under: -

- (a) Effective Functioning of the Jan Aushadhi at AIIMS Bathinda.
- (b) AIIMS Bathinda should have NABH & NABL Certification.
- (c) A dedicated space may be allotted to Kendriya Bhandar, if possible.
- (d) Recognizing and Celebrating National and International Health Awareness Days.
- (e) To start and motivate the patients for Cornea Donation at an early possible.
- (f) AIIMS Bathinda should have QR Code on its IPD, OPD cards and on discharge summary for online access of its services.
- (g) Implementation of GoI Orders for Prescribing Generic drugs.
- (h) Ensure timely Payments to outsource workers including ESI, EPF etc.
- (i) Dedicated efforts by AIIMS Officials/Faculty to get CSR Funds from the firms earning profit more than 25cr yearly.
- (j) Promotion of employees through DPC in due course of time.
- (k) Patients' satisfaction and verification of referral cases
- (I) Inviting persons like Eminent Medical Educationists on last Sunday of the month.

After sharing his vision, the Chairman requested the Member Secretary to introduce the agenda points and initiate discussions.

Prof. (Dr.) D.K Singh Member Secretary Prof. (Dr.) Anii Kumar Gupta

President

Detailed Presentation by the Executive Director AIIMS Bathinda regarding the progress of AIIMS Bathinda

Resolution: - The Member Secretary gave a detailed presentation to the IB regarding the progress of AIIMS Bathinda. On the above vision points of the President, the Member Secretary apprised the President and IB about the work being done in this direction. The IB was also informed that AIIMS Bathinda has already implemented majority of the points and few are in the process of implementing. The IB appreciated the initiatives taken by the AIIMS Bathinda for patient care and allround development of the institute.

AGENDA ITEM NO. 02/3

Consideration and approval of Minutes of the 1st IB Meeting and Action taken report.

Resolution: - The Member Secretary briefed the IB on the action taken report and implementation of the resolutions of the 1st Institute Body Meeting. No observations were noted. The IB approved the agenda.

AGENDA ITEM NO. 02/4

Adoption of Recruitment Rules in AIIMS Bathinda for various non-faculty posts available in Recruitment rules of 2015 and rest of the posts to be filled as per Recruitment Rules of AIIMS Delhi.

Resolution: - The Member Secretary informed the IB about the mission recruitment drive of the Ministry to fill all the vacant positions as soon as possible. The IB unanimously approved the agenda to adopt the recruitment rules 2015 for non-teaching vacancies, however if anything not included in the RR 2015 to follow the RR of AIIMS Delhi.

AGENDA ITEM NO. 02/5

Making Executive Director as Appointing and Disciplinary Authority for all penalties and the President, AIIMS Bathinda as Appellate Authority for Group B employees of AIIMS Bathinda.

Resolution: - The IB approved the agenda for making Executive Director, AIIMS Bathinda as Appointing & Disciplinary Authority for all penalties and President AIIMS Bathinda as Appellate Authority for all Group B employees of AIIMS Bathinda.

Prof. (Dr.) D.K Singh Member Secretary Prof. (Dr.) Apit Kumar Gupta President

AGENDA ITEM NO. 02/6

Ratification of extension of probation period up to 30 Jun 2024 in respect of Nursing Officer Grade-II.

Resolution: - The IB strongly recommended and approved the agenda to extend the probation period of Nursing Officers Grade-II up to 30 June 2024

AGENDA ITEM NO. 02/7

Construction of Integrated Sports Complex for AIIMS Bathinda.

- (a) Four lane athletic track with football and cricket ground in between the track.
- (b) Two covered badminton courts.
- (c) Two covered squash Courts.
- (d) All weather swimming pool (25m).
- (e) Multilevel Gymnasium.
- (f) Indoor table tennis area with four tables.
- (g) Lounge area for Indoor games like chess etc.
- (h) Facility for Steam and Sauna.
- (i) Kids play area for small children.

The Member Secretary sought the approval of the IB to progress a project to construct an Integrated Sports Complex for AIIMS Bathinda. The IB was informed that AIIMS Bathinda has sanction of 1547 regular posts, five batches of MBBS, two batches of PG, one batch of DM/MCh and three batches of BSc. Nursing for the institute. It was brought out that the available sport facilities were not adequate to meet the requirements of the students and staff of the institute. The Member Secretary also described the weather conditions of Bathinda. Which restricts outdoor activities for larger part of the year.

Resolution: - The IB recommended the need of an integrated sports complex, for the all-round development of Faculty, Students and Staff of the institute. The IB also suggested that for provisioning of "All weather swimming pool (25m)" the institute may approach Ministry of Youth Affairs and Sports, Govt. of India. The IB approved the agenda.

Prof. (Dr.) D.K Singh Member Secretary Prof. (Dr.) Anil Kumar Gupta President

AGENDA ITEM NO. 02/8

Proposal for construction of New Hostel Buildings at AIIMS Bathinda.

Resolution: - The Member Secretary informed about the need for new Hostel Buildings at AIIMS Bathinda. To meet the requirement of the current and forthcoming academic batches of the Institute, the following requirement of the Hostels have been approved by the IB.

Type of Hostel	Estimated Intake Capacity Rounded Off	Existing capacity of Hostel	Additional required	Round Off additional requirement
UG Girls Hostel		- 10	450	160
(For 6 years, 60 girls per year)	450	242	158	
UG Boys Hostel				240
(For 6 years, 90 boys per year)	540	242	298	310
PG Hostel				320
(For 3 years, 100 per year intake)	300	80	220	
DM- M. Ch				
(For 3 years, 30 per year intake)	90	0	90	
B.Sc. Nursing (For 5 years, 100 per year intake)	500	288	212	220
Ph.D. & Ohers (Health Allied Courses) 2-3 yrs.	100	0	100	100

AGENDA ITEM NO. 02/9

Provisioning of pending DPR items from HITES against savings under civil head during construction of AIIMS Bathinda.

The Member Secretary informed the IB that AIIMS Bathinda got a sanction of Rs.925 Cr. (Construction Rs.747Cr. Equipment Rs.178Cr.) Out of construction head i.e., Rs.747Cr a sum of Rs.60Cr approximately had been saved. The IB was requested to approve provisioning of balance DPR items from HITES through the savings made. In addition, the under mentioned essential items may be provided on priority. Equipment are as under: -

- (a) PET Scan Machine.
- (b) DEXA.
- (c) DRF.
- (d) ICU ventilators.

Resolution: - The IB approved the agenda in principle and advised to follow all the rule & regulations and Ministry may approached to approve the same out of AIIMS Bathinda savings under Civil head and order be given to HITES for the supply of equipment for AIIMS Bathinda.

Prof. (Dr.) D.K Singh Member Secretary

TABLE AGENDA ITEM NO. 02/10

Distribution of 11 Associate Professors and 15 Assistant Professor Posts newly sanctioned by MoH&FW to various Departments-reg.

The Member Secretary informed the IB that MoH&FW has sanctioned 11 Associate Professor and 15 Assistant Professor posts to AIIMS Bathinda vide letter No. Z-28016/46/2023-PMMSY-IV dated 26 Aug 2023. A committee was constituted to give its recommendation for distribution of these posts on need basis as per patient load to various super-specialty and specialty departments. The distribution has been done in accordance with the Ministry of HRD, GoI, Gazette Notification No 2239 dated 12 Jul 2019. The distribution of seats by the institute committee is as under.

Associate Professor

Sr.	Particulars	Vacant Posts	SC (15%)	ST (7.	5%)	OBC (27%) E	WS (10%	6) UR
1.	Authorized	50	7		3		13	5	ALCO TO SERVICE STATE OF THE PARTY OF THE PA	22
	Posts in Position	23	5		2		1	3		12
	Selected in previous	2								2
2	Total posts-in position	25	5		2		1	3		14
3	Backlog positions	14	1		1		9	1		2
4	Surplus/Deficiency	11	1		0		3	1		6
Sr.	Departmen	nt		Po	o of osts cated	sc	ST	ОВС	EWS	UR
1	Anaesthesiology				1	1				
2	Burns-Plastic Surgery				1				1	
3	Gastroenterology				1					1
4	Medical Oncology/ Haema	atology			1					1
5	Neonatology				1			1		
6	Nephrology				1					1
7	Neurology				1					1
8	Paediatrics				1				-	1
9	Radiology				1			1		
10	Surgical Gastroenterology	/			1					1
11	Surgical Oncology				1			1		
Tota					11	1	0	3	1	6

Prof. (Dr.) D.K Singh Member Secretary Prof. (Dr.) Anil Kumar Gupta President

Assistant Professor

Sr.	Particulars	Vacant Posts	SC (15%)	ST (7.5%)	OBC (27%)	EWS (10%)	UR
1.	Authorized	100	15	7	27	10	41
	Posts in Position	63	8	6	15	8	26
	Selected in previous Interview	5			2	1	2
2	Total posts-in position	68	8	6	17	9	28
3	Backlog positions	12	4	-	7	0	1
4	Surplus/Deficiency	20	3	1	3	1	12

Sr	Department	No of Posts allocated	sc	ST	ОВС	EWS	UR
1	Anaesthesiology	1			1		
2	Cardiology	1				1	
3	Endocrinology	1					1
4	Gastroenterology	1					1
5	Nephrology	1					1
6	Neurology	1					1
7	Ophthalmology	1					1
8	Urology	1					1
	Trauma and Emergency- 07						
	(i) Anaesthesiology	2	1				1
	(ii) General Surgery	1					1
	(iii) General Medicine	1	1				
	(iv) Neurosurgery	1			1		
	(v) Orthopaedics	2			1		1
Tot	tal	15	2	0	3	1	9
Pos	sts Vacated by Resignation						
1.	Pathology, Dr. Jasmeen Kaur (SC)	1					1
2.	Transfusion Medicine & Blood Bank Dr. Sirat (UR)	1					1
3.	Physiology, Dr. Megha Aggarwal (UR)	1	1				
4.	Orthopaedics, Dr. Ranjit Chaudhary (OBC)	1					1
5	Orthopaedics Dr. Gaganpreet Singh (SC)	1		1			
Net	Total	20	3	1	3	1	12

Resolution: - Each Member of IB strongly recommended the above-mentioned distribution of seats in various specialty and super specialty departments of AIIMS Bathinda. The IB also stated that developing the super specialty departments is the responsibility of AIIMS being the Institute of National Importance. Hence, the IB approved the agenda with the suggestion that it should be implemented on top priority.

Prof. (Dr.) D.K Singh Member Secretary

TABLE AGENDA ITEM NO. 02/11 Reconstitution of Governing Body and various Standing Committees. Constitution of the Governing Body - AIIMS Bathinda

In accordance with Section-10(1) of the AIIMS Act, 1956, the Governing Body of AIIMS Bathinda was reconstituted as under: -

		l I I and		
i.	President of the Institute	Dr. Anil Kumar Gupta, Sr. Professor and Head, PGIMER, Chandigarh, (Chairperson)		
ii.	Secretary, Ministry of Health & Family Welfare, Govt of India, (Ex-Officio Member)	Shri. Sudhansh Pant, IAS, Secretary, Ministry of Health & Family Welfare, Government of India or his nominee		
iii.	Director General of Health Services, Ministry of Health & Family Welfare Govt. of India (Ex-Officio Member)	Prof. (Dr) Atul Goel, Director General of Health Services, Ministry of Health & Family Welfare Govt. of India		
iv.	Representative of the Ministry of Finance (Ex- Officio Member	Shri Jaideep Kumar Mishra, ICAS, Additional Secretary & Financial Advisor, Ministry of Health & Family Welfare, Government of India (Member)		
V.	Chief Secretary, Govt. of Punjab, or his/her nominee (Ex-Officio Member)	Sh. Anurag Verma, IAS, Chief Secretary, Government of Punjab, or his nominee (Ex- Officio Member)		
vi.	Six Members of the Institute Body	i. Sh. Sukhbir Singh Badal, Member of Parliament Lok Sabha, (Member)ii. Prof. Rajeev Ahuja, Director, IIT Ropar (Ex-		
		Officio Member)		
		iii. Prof. K.S Rangappa, Former General President, Indian Science, Congress Association, Kolkata (Member)		
		iv. Dr. Kamlesh Upadhyay, Professor and In- charge, Head Department of Medicine, B.J. Medical College and Civil Hospital, Ahmedabad, Gujarat (Member)		
		v. Dr. Yogender Malik Professor Bhagat Phool Singh, Govt. Medical College, Sonipat, Haryana, (Member)		
		vi. Prof. (Dr.) Dinesh Kumar Singh, Executive Director, AIIMS Bathinda, Ex-officio Member Secretary		

Permanent Special Invitees: -

- i. Additional Secretary, MoH&FW.
- ii. Joint Secretary, MoHFW.
- iii. Dean (Academics)
- iv. Deputy Director (Administration).

v. Sk. Financial Adviser.

Prof. (Dr.) D.K Singh Member Secretary

Prof. (Dr.) And Kumar Gupta

President

Constitution of the Standing Finance Committee - AIIMS Bathinda

In accordance with Section-10(5) of the AIIMS Act, 1956, the Standing Finance Committee of AIIMS Bathinda was constituted as under: -

Sr. No	Name & Designation	Chairman/Member
i.	Shri. Sudhansh Pant, IAS, Secretary, Ministry of Health & Family Welfare, Government of India	Chairman
ii.	Shri Jaideep Kumar Mishra, ICAS, Additional Secretary & Financial Advisor, Ministry of Health & Family Welfare, Government of India	Vice-Chairman
iii.	Prof. (Dr) Atul Goel, Director General of Health Services, Ministry of Health & Family Welfare Govt. of India,	Member
iv.	Sh. Anurag Verma, IAS, Chief Secretary, Government of Punjab, or his/her nominee	Member
V.	Shri. Gurjeet Singh Aujla, Member of Parliament, Lok Sabha	Member
vi.	Prof. Susheel Mittal, Vice Chancellor, I.K. Gujral Punjab Technical University, Jalandhar, Punjab,	Member
vii.	Dr. Yogender Malik, Professor, Bhagat Phool Singh Govt. Medical College, Sonipat, Haryana	Member
viii.	Prof. (Dr.) Dinesh Kumar Singh, Executive Director, AIIMS Bathinda	Member-Secretary

Prof. (Dr.) D.K Singh Member Secretary Prof. (Dr.) Anii Kumar Gupta President

Constitution of the Standing Selection Committee - AIIMS Bathinda

In accordance with Section-10(5) of the AIIMS Act, 1956, the Standing Selection Committee of AIIMS Bathinda was constituted as under: -

Sr. No	Name & Designation	Chairman/Member
i.	Prof. (Dr) Atul Goel, Director General of Health Services, Ministry of Health & Family Welfare Govt. of India	Chairman
ii.	Prof. Rajeev Ahuja, Director, IIT Ropar	Vice-Chairman
iii.	Prof. Susheel Mittal, Vice Chancellor, I.K. Gujral Punjab Technical University, Jalandhar, Punjab,	Member
iv.	Dr. Kamlesh Upadhyay, Professor and Incharge, Head Department of Medicine, B.J. Medical College and Civil Hospital, Ahmedabad, Gujarat	Member
v. #	7	Member
vi. #		Member
vii.	Prof. (Dr.) Dinesh Kumar Singh, Executive Director, AIIMS Bathinda	Member-Secretary

#Vacant positions will be filled once the nomination is received from MoH&FW.

Prof. (Dr.) D.K Singh Member Secretary

Constitution of the Standing Academic Committee - AIIMS Bathinda

In accordance with Section-10(5) of the AIIMS Act, 1956, the Standing Academic Committee of AIIMS Bathinda was constituted as under: -

Sr. N	lo	Name & Designation	Chairman/Member
i.		Dr. Kamlesh Upadhyay, Professor and In-charge, Head Department of Medicine, B.J. Medical College and Civil Hospital, Ahmedabad, Gujarat	Chairman
ii.		Prof. Rajeev Ahuja, Director, IIT Ropar	Vice-Chairman
iii.		Prof. (Dr) Atul Goel, Director General of Health Services, Ministry of Health & Family Welfare, Govt. of India,	Member
iv.		Prof. K.S. Rangappa, former General President, Indian Science Congress Association, Kolkata	Member
V.		Dr. Susheel Mittal, Vice Chancellor, I.K. Gujral Punjab Technical University, Jalandhar, Punjab,	Member
vi.		Dr. Yogender Malik, Professor, Bhagat Phool Singh Govt. Medical College, Sonipat, Haryana	Member
vii.	#		Member
viii.	#		Member
ix.		Prof. (Dr.) Dinesh Kumar Singh, Executive Director, AIIMS Bathinda	Member- Secretary

#Vacant positions will be filled once the nomination is received from MoH&FW.

Prof. (Dr.) D.K Singh Member Secretary

Prof. (Dr.) Anil Kumar Gupta

President

Constitution of the Standing Estate Committee - AIIMS Bathinda

In accordance with Section-10(5) of the AIIMS Act, 1956 the Standing Estate Committee of AIIMS Bathinda was constituted as under: -

Sr. No	0	Name & Designation	Chairman/Member
i.		Sh. Sukhbir Singh Badal, Member of Parliament Lok Sabha,	Chairman
ii.		Shri. Gurjeet Singh Aujla, Member of Parliament, Lok Sabha	Vice-Chairman
iii.		Shri Jaideep Kumar Mishra, ICAS, Additional Secretary & Financial Advisor, Ministry of Health & Family Welfare, Government of India.	Member
iv.		Sh. Anurag Verma, IAS, Chief Secretary, Government of Punjab, or his/her nominee	Member
V.	#		Member
vi.	#		Member
vii.		Prof. (Dr.) Dinesh Kumar Singh, Executive Director, AIIMS Bathinda	Member-Secretary

#Vacant positions will be filled once the nomination is received from MoH&FW.

Prof. (Dr.) D.K Singh Member Secretary Prof. (Dr.) Anix Kumar Gupta President

Constitution of the Standing Hospital Affairs Committee - AIIMS Bathinda

In accordance with Section-10(5) of the AIIMS Act, 1956, the Standing Hospital Affair Committee of AIIMS Bathinda was constituted as under: -

On strong recommendation of all the IB Members President, AIIMS Bathinda, Prof. Anil Kumar Gupta accepted to continue as Chairman of Standing Hospital Affairs Committee. The President directed that SHAC meeting should be organized twice in a year. 1st meeting on 31st January and 2nd meeting on 31st July in a calendar year.

Sr. No	Name & Designation	Chairman/Member
i.	Prof. Anil Kumar Gupta, Senior Professor & Head, Post Graduate Institute of Medical Education and Research, Chandigarh	Chairman
ii. #		Vice-Chairman
iii.	Prof. (Dr) Atul Goel, Director General of Health Services, Ministry of Health & Family Welfare, Govt. of India,	Member
iv.	Sh. Anurag Verma, IAS, Chief Secretary, Government of Punjab, or his/her nominee	Member
V.	Dr. Kamlesh Upadhyay, Professor and Incharge, Head of the Department, Department of Medicine, B.J. Medical College and Civil Hospital, Ahmedabad, Gujarat	Member
vi.	Dr. Yogender Malik, Professor, Bhagat Phool Singh Govt. Medical College, Sonipat, Haryana	Member
vii.	Prof. (Dr.) Dinesh Kumar Singh, Executive Director, AIIMS Bathinda	Member-Secretary

The IB also decided to co-opt the Medical Superintendent, Dean and the Superintending Engineer to assist the aforesaid committees.

#Vacant positions will be filled once the nomination is received from MoH&FW.

Prof. (Dr.) D.K Singh Member Secretary

Constitution of the Standing HR Sub-Committee - AIIMS Bathinda

Hon'ble President instructed to keep the committee composition same as done by Ex-President, AIIMS Bathinda (Prof. Dr. S.C Sharma) until the new nominations of IB members are received from MoH&FW, Gol. The composition is as under: -

S. No	Name & Designation	Chairman/Member
i.	Dr. Yogender Malik Professor Bhagat Phool Singh, Govt. Medical College, Sonipat, Haryana	Chairman
ii. #		Member
iii.	Sh. Anurag Verma, IAS, Chief Secretary, Government of Punjab, or his/her nominee	Member
iv.	Director of the Concerned AIIMS as Convenor of the HR Sub Committee of the Governing Body (GB)	Member-Secretary

#Vacant positions will be filled once the nomination is received from MoH&FW.

Vote of Thanks

The Executive Director, AIIMS Bathinda ended the meeting with a vote of thanks to the President and Members.

Prof. (Dr.) D.K Singh Member Secretary

Prof. (Dr.) Anli Kumar Gupta President